

# TUITION AND FEE INFORMATION

## Financial Responsibility

### Returning Students

Prior to registering for a semester, students are required to pay or clear any outstanding financial balances with UTB/TSC by contacting the Business Office. These are some examples of outstanding financial balances that will prevent a student from registering for a semester:

- Balance on Installment Plan
- Balance on Emergency Loan
- Balance on Student Account
- Balance on Financial Aid Repayment
- Parking Citation
- Library Fines

### For All Students

Failure to pay any amount owed within the allotted time can result in the withholding of registration privileges, official transcripts, grades, degrees, and other penalties and actions allowed by law.

Students are expected to pay for tuition and fees within the specified payment period. Students are not entitled to enter classrooms or laboratories until payment for tuition and fees has been made or a payment option has been selected by the student. All tuition and fees payments must be received at the Business Office before the payment deadline date.

All students receiving Federal Title IV grant or loan assistance will have all tuition and fees charged against the award. Any remaining balance will be disbursed to the student in the form of a check which will be mailed to the student. Initial balances are generally mailed to the student on or about the first day of class.

It is the student's responsibility to ensure that their financial assistance has been awarded.

- \* If a student account has a balance of \$75 or more resulting from the original registration, the student's registration will be voided. Students who add classes and do not pay by the add/drop payment deadline will not be dropped from their classes. Students will be officially enrolled in the classes and will receive a grade. It is the student's responsibility and obligation to pay for the tuition and fees for the added class.

### Types of Payments Accepted at the Business Office

- Cash
- Personal Checks (include ID)
- Money Order (include ID)
- VISA (include ID)
- MasterCard (include ID)

For your convenience, a check payment drop box is located next to the Business Office at Tandy Hall 107. All payments must be received before payment deadline dates. Payments must be for the full amount of tuition and fees. Student identification numbers should be indicated on checks. Check payments may be mailed and must be received by the Business Office on or before the payment deadline date.

### Checks should be mailed to

The University of Texas at Brownsville and Texas Southmost College  
Business Office • P.O. Box 3640 • Brownsville, TX 78520-3640

When the bank for whatever reason returns a check, a \$25.00 nonrefundable return check service charge is assessed. The student is given 10 days from the date of notice to make full payment by cash, money order, or cashier's check. Once the student has had returned checks, then for future payments we reserve the right not to accept any personal checks from the student. Returned checks not paid will be submitted for collections. Students will be liable for any court costs and attorney fees.

For your convenience, VISA and Master Card payment information may be faxed to the Business Office at (956) 983-7981 and must be received before the payment deadline. It is the student's or cardholder's responsibility to verify that sufficient balance is available in the account to process payment. The following is required in order to process payment. Forms are available at the Business Office for this information:

- Student's name
- Student's ID
- Type of credit card
- Credit card number, Expiration date
- Printed name of credit card holder and signature of credit card holder
- Students' telephone number.

### Outstanding Balances Owed

The Business Office will not release a refund check to a student if the student has any outstanding balance owed to the university.

## Residency Classification for Tuition Purposes

### Lower Division Resident In-District Students

Residents of the taxing district of Texas Southmost College, which includes Brownsville, South Padre Island, Port Isabel, Laguna Vista, Bayview, Los Fresnos, Olmito, Rancho Viejo, and routes 3, 5, 7, 8 and 9 in San Benito pay in-district tuition rates.

Individuals who are domiciled in the United States and own property in the district subject to ad valorem taxation, and their dependents, are also charged the in-district rate.

Evidence of ownership of such property shall be a current certificate of payment provided by the Cameron County, Texas, Tax-Assessor Collector. It must be submitted with the application for admission and will be retained. This evidence must be resubmitted annually.

Dependents of property owners must submit a copy of the prior year's income tax form listing the student as a dependent.

An international student, for example a student on a F-1 or J-1 visa, who is not permitted to establish domicile in the United States does not qualify for the in-district tuition rate. This provision only extends to students who enroll in lower division courses and does not extend to upper division or graduate level courses. For more information, contact the Admissions Office.

### Lower Division Resident Out-Of-District Students

Residents who do not reside in the taxing district described above.

### Lower Division Non-Resident Students

Citizens or permanent residents of the United States not eligible to be classified as residents.

Foreign students are aliens who are not permanent residents of the

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United States or who have not been permitted by Congress to adopt the United States as domicile while in this country. An individual classified as a nonresident or foreign student may qualify, under exceptions specified in the statutes and rules, for resident tuition rates and other charges while continuing to be classified as a nonresident or foreign student.

Students entering for the first time, or students reentering after an absence of more than one semester, should carefully read the rules governing residence in order to be prepared to pay the required tuition fee. Information and advice regarding residency status is available from the Admissions Office.

## Upper Division, UTB Undergraduate and Graduate Resident Students

Students under 18 whose families have lived in Texas for 12 months prior to registration, or students 18 or over who have lived in Texas for 12 months prior to registration. Residents are individuals who are either U.S. citizens, national or permanent resident aliens or aliens who have been permitted by Congress to adopt the United States as their domicile while in the United States and who have otherwise met the state requirements for establishing residency for tuition purposes.

## Upper Division, UTB Undergraduate and Graduate Non-Resident Students

Citizens, national or permanent residents of the United States or non-residents who have been permitted by Congress to adopt the United States as their domicile while in the country and who have not met the state requirements for establishing residency for tuition purposes. While these state requirements for establishing residency are complex and should be referred to in each particular circumstance, they gradually require a minimum of 12 months residence in Texas prior to enrollment.

## Upper Division, UTB Undergraduate and Graduate Foreign Students

Non-residents who are not permanent residents of the United States or have not been permitted by Congress to adopt the United States as their domicile. An individual classified as a nonresident or foreign student may qualify, under certain exceptions specified in these rules, for resident tuition rates and other charges while continuing to be classified as a nonresident or a foreign student. Information on residency, reclassification, tuition exceptions and waivers is available at the Admissions Office and/or Financial Aid Office.

(Tuition and fees are subject to change as laws and conditions may necessitate.)

## Classification of Students for Assessing of Tuition Rates

- Students enrolled in TSC courses (i.e., course numbers beginning with either 0,1 or 2) will be assessed TSC Lower Division tuition rates. The residency status of a student determines the rate that is charged for tuition. See the tuition and fee tables for additional information.
- Students enrolled in UTB courses (i.e., course numbers beginning with either 3 or 4) will be assessed UTB Upper Division tuition rates. The residency status of a student determines the rate that is charged for tuition. See the tuition and fee tables for additional information.

- Students enrolled in University Plan courses (i.e., course abbreviation name ends with a “U”) will be assessed UTB Upper Division tuition rates. The residency status of a student determines the rate that is charged for tuition. See the tuition and fee tables for additional information.
- Students enrolled in Graduate courses (i.e., course numbers start with 5 or above) will be assessed Graduate tuition rates. The residency status of a student determines the rate that is charged for tuition. See the tuition and fee tables for additional information.
- Students may take both TSC courses and UTB courses and Graduate courses (concurrently enrolled student). In this case, total tuition and fees will be determined by state regulations applying to concurrent enrollment. Any concurrent enrollment amount adjustments will be manually calculated and entered by the Business Office.
- International Students should follow the Non-Resident Tuition Rate.

## Required Fees - All Students

|                               |   |
|-------------------------------|---|
| <b>Student Services Fee</b>   | <b>\$10.00 per semester credit hour</b><br>\$150.00 maximum, prorated for May Session                 |
| <b>Student Union Fee</b>      | <b>41.56 per long semester</b><br>Pro-rated to \$20.78 for each summer session, regardless of length. |
| <b>Building Use Fee</b>       | <b>38.00 per semester credit hour (TSC students only)</b>   |
| <b>Computer Use Fee</b>       | <b>10.00 per semester credit hour</b>   |
| <b>Records Fee</b>            | <b>10.00 per semester</b>   |
| <b>Automated Services Fee</b> | <b>30.00 per semester</b>   |
| <b>Academic Advising Fee</b>  | <b>25.00 per semester</b>   |
| <b>Library Fee</b>            | <b>2.00 per semester credit hour</b>  |

## Academic Course Fees

|   |              |
|---|--------------|
| <b>Admission to School of Business Upper Division Fee</b>   | <b>50.00</b> |
| One-time fee for students admitted into Upper Division in the School of Business.   |              |
| <b>Business Administration Accounting Department</b>  |              |
| <b>Computer Usage Fee</b>   | <b>30.00</b> |
| Per semester fee for any student enrolled in any BMIS/BMISU, BUSU 2441, BMIS 3351, BMIS 6330, ACCT 3351, MANA 4366, and MANA 6350 |              |
| <b>Business Technology Department Fee</b>   | <b>65.00</b> |
| For all courses in this department except for Paralegal courses   |              |
| <b>Business Technology Department Fee</b>   | <b>40.00</b> |
| For Paralegal or Legal Assistant courses  |              |
| <b>Biology Majors Fee</b>   | <b>10.00</b> |
| Per semester fee for all Biology Majors   |              |
| <b>Biology Upper Division Course Fee</b>  | <b>30.00</b> |
| Per semester fee for all students registered in any upper division biology course. (UTB Only)                                     |              |
| <b>Chemistry and Environmental Sciences – Organic Chemistry Fee</b>   | <b>12.00</b> |
| Per semester fee for any student enrolled in CHEM 2123, 2125, 2323,   |              |

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|---|--------------------|--|--------------|
| 2325  |                    |  |              |
| <b>Chemistry and Environmental Sciences – Upper Division Chemistry Fee</b>  | <b>20.00</b>       | Per semester fee for students enrolled in these courses<br>HART – 1307, 1341, 2345, 2338, 2349 & MAIR 1349   |              |
| Per semester fee for any student enrolled in any upper division Chemistry course (UTB only)                       |                    |  |              |
| <b>Computer Literacy Fee</b>  | <b>30.00</b>       | <b>A/C &amp; Refrigeration . Program Fee</b>   | <b>25.00</b> |
| Per semester fee for students enrolled in COSC 1310   |                    | Per semester fee for students enrolled in these courses<br>HART – 2336   |              |
| <b>Computer Science Department CS Program Fee</b>   | <b>65.00</b>       | <b>Auto Body Program Fee</b>   | <b>35.00</b> |
| Per semester fee for any student enrolled in any COSC and TCIS course   |                    | Per semester fee for students enrolled in these courses<br>ABDR – 1411, 1431, 1453, 1519, 1541, 1542, 2255, 2257, 2549                                 |              |
| <b>Deficiency Plan Fee – School of Education</b>  | <b>40.00</b>       | <b>Drafting Program Support Fee</b>  | <b>60.00</b> |
| Assessed to students in the School of Education.  |                    | Per semester fee for any student enrolled in any Drafting Course (DFTG)  |              |
| <b>Distance Education Fees</b>  |                    | <b>Machine Shop Program Fee</b>  | <b>5.00</b>  |
| <b>MBA Online course Fees</b>   | <b>230.00</b>      | Per semester fee for students enrolled in these courses<br>MCHN – 1300, 1317, 1332, 1338   |              |
| Per three credit hour course  |                    | <b>Machine Shop Program Fee</b>  | <b>15.00</b> |
| <b>UT Telecampus Web-Based Fee</b>  | <b>up to 80.00</b> | Per semester fee for students enrolled in these courses<br>MCHN – 1253, 1254, 1302, 1305, 1320, 1338, 1341, 1343, 1352, 2433, 2437                     |              |
| Per semester credit hour  |                    | <b>Machine Shop Program Fee</b>  | <b>30.00</b> |
| <b>UTB/TSC Web-Based or Interactive Video Fee</b>   | <b>25.00</b>       | Per semester fee for students enrolled in these courses<br>MCHN – 1253, 1254, 1302, 1320, 1341, 1352, 2433, 2437                                       |              |
| Per semester credit hour  |                    | <b>Building Trades Program Fee</b>   | <b>5.00</b>  |
| <b>UTB/TSC Telecourse Fee</b>   | <b>25.00</b>       | Per semester fee for students enrolled in these courses<br>CNBT – 1301, 1305, 1307, 1342, 1366; CRPT – 1325, 1329<br>ELPT – 1349, 1364; PFPB – 2437    |              |
| Per semester credit hour  |                    | <b>Building Trades Program Fee</b>   | <b>15.00</b> |
| <b>Virtual College of Texas Fee</b>   | <b>25.00</b>       | Per semester fee for students enrolled in these courses<br>ELPT 1311, 1325, 1329, 1342, 1345   |              |
| <b>Emergency Medical Technology – Exam Fee</b>  | <b>25.00</b>       | <b>Building Trades Program Fee</b>   | <b>25.00</b> |
| Pre-hospital trauma, life support or national/state certification   |                    | Per semester fee for students enrolled in these courses<br>ELPT 1321; CNBT 1302, 1311; WDWK 1313   |              |
| <b>Emergency Medical Technology – Exam Fee</b>  | <b>150.00</b>      | <b>Building Trades Program Fee</b>   | <b>30.00</b> |
| Medical dispatching, national/state certification   |                    | Per semester fee for students enrolled in these courses<br>CRPT – 1311, 1315, 1323, 1341, 1345;<br>PFPB – 1345, 1421, 2301, 2408, 2409                 |              |
| <b>Engineering Technology Department Fee</b>  | <b>80.00</b>       | <b>Mathematics Department – Calculator Penalty Fee</b>   | <b>20.00</b> |
| Per semester fee for any student enrolled in any Engineering course both lower and upper division                 |                    | Per semester fee for all students not abiding by Calculator Contract   |              |
| <b>General Education Fee</b>  | <b>10.00</b>       | <b>Nursing – HESI Exam Fee</b>   | <b>17.00</b> |
| Fee for students for all General Education majors   |                    | Exam required for passing the NCLEX prep for the following programs:<br>Mental Health Nursing, Child-Bearing Family Care, Care of Children and Family. |              |
| <b>General Education Science Fee</b>  | <b>12.00</b>       | <b>Nursing – HESI Exam Fee</b>   | <b>43.00</b> |
| Per semester fee for all students enrolled in any course that satisfies the General Education Science requirement |                    | Exam required for passing the NCLEX prep for the following programs:<br>Intro to Professional Nursing.   |              |
| <b>Induction Fee for School of Health Sciences</b>  | <b>10.00</b>       | <b>Nursing – HESI Exam Fee</b>   | <b>59.00</b> |
| Induction fee for the student in the School of Health Sciences.   |                    | Exam required for passing the NCLEX prep for the following programs:<br>Transition to Nursing Practice   |              |
| <b>Industrial Technology Department:</b>  |                    | <b>Nursing – HESI Exam Fee</b>   | <b>30.00</b> |
| <b>Auto Mechanics Program Fee</b>   | <b>10.00</b>       | Exam required for passing the NCLEX prep for the following programs:<br>Complex Health Care Needs  |              |
| Per semester fee for students enrolled in these courses<br>AUMT – 1201,1407, 2305                                 |                    | <b>Physics and Astronomy Department Fee</b>  | <b>30.00</b> |
| <b>Auto Mechanics Program Fee</b>   | <b>20.00</b>       |  |              |
| Per semester fee for students enrolled in these courses<br>AUMT – 1419,1445,2417,2434                             |                    |  |              |
| <b>Auto Mechanics Program Fee</b>   | <b>30.00</b>       |  |              |
| Per semester fee for students enrolled in these courses<br>AUMT – 1410,1416, 2209, 2425                           |                    |  |              |
| <b>A/C &amp; Refrigeration Program Fee</b>  | <b>10.00</b>       |  |              |
| Per semester fee for students enrolled in these courses<br>HART – 1301,1345                                       |                    |  |              |
| <b>A/C &amp; Refrigeration Program Fee</b>  | <b>20.00</b>       |  |              |

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Per semester fee for all students enrolled in any of the upper division Physics and Physical Science courses.

**School of Education – Foreign Field Experience Fee** **550.00**  
 Fee for students who take EDEC 6310.65 and BILC 6322.65.

**School of Health Sciences:**

Nursing Department: Meds' Total Curriculum Support for ADN Program 75.00

To defray costs of exam/assessment package

Nursing Department: Nursing Skills Course Fee 18.00

Per semester fee for any student enrolled in the courses RNSG 1108, 1205, 1215, 1413, 2307, 2441

**Teacher Education Program Admission Fee** **50.00**

For students in the School of Education upon application to the Teacher Education Program.

**Vocational Nursing Orientation Fees** **30.00**

For preparatory workshop

**Vocational Nursing Applied Skills I** **60.00**

For all program participants

**Vocational Nursing Graduation Certificate Fee** **8.00**

## Other Fees

**Add/Drop Fee** **5.00**

Per course per semester, is assessed to defray the costs of adding and dropping courses during the add/drop periods.

**Alternative TASP Remediation Fee** **75.00**

Students are assessed this fee to defray costs associated with remediating students who fail the TASP exam in particular area.

**Auditing Fee** **50.00**

Per class audited, if the instructor permits auditing a course, this is a nonrefundable fee.

**Alternative Certification Program Extension Fee** **1,000.00**

**Comprehensive Exam fee (Graduate Students)** **50.00**

**Copy/Print Card Fee** **10.00**

Fee for a copy/print card for \$10 for 250 copies/prints from any computer designated for student use; additional copies/prints at .05 cents.

**Emergency Loan Late Payment Fee** **15.00**

For every 30 days payment is late.

**Foreign Insurance Fee per semester** **214.00**

Fee subject to change without notice.

**Graduate Students Application Fee** **30.00**

Assessed to defray costs for processing the Graduate Application. Per semester fee for all students enrolled in any course that satisfies the General Education Science Requirement

**Graduation Fee** **25.00**

This non-refundable fee is charged for undergraduate and graduate certificates and degrees to defray costs for processing applications, diplomas and other commencement expenses. All Commencement participants are required to purchase the proper regalia from the Bookstore. No student will be permitted to participate without the proper regalia. Students wishing to transfer their Graduation Application

to to the next period must pay an additional fee of \$5.00.

**Identification Card Replacement Fee** **10.00**  
 Per card.

**Installment Payment Fee** **22.50**

Available ONLY during Fall and Spring semesters for Undergraduate and Graduate Students.

**Laboratory Fees**

See Laboratory Fees for more information.

**Late Admissions Application Fee** **15.00**

Assessed to each application submitted after the posted deadline

**Late Graduate Application Fee** **15.00**

Assessed to each application submitted after the posted deadline

**Late Payment Charges – Installments** **5.00**

See Installment Payment for more information

**Late Registration Fee** **30.00**

**Library Fees**

Late Fee .30 Per day that book remains overdue

Overdue Books Fee 30.00

Overdue items Variable, according to time the item is overdue.

Overdue Reserve Material Fee 20.00

Lost Materials Fee Variable

According to original or replacement costs of item plus \$30.00 service fee.

Damaged items Variable

According to the extent of the damaged and cost of repair or replacement.

**Off-Campus Fee, per course** **15.00**

**Orientation Fee (after April 19, 2004)** **20.00**

**Orientation No Show/Cancellation Fee** **15.00**

**Reinstatement Charge** **25.00**

See Installment Payment for more information.

**Returned Check Charge** **25.00**

This nonrefundable charge will be assessed to students for each returned check. (See Financial Responsibility.) The institution may refuse to accept checks from students who have previously had a check returned for insufficient funds, account closed, irregular signature, stopped payment, etc.

**Student Housing Fees**

Private Rooms 1,550.00

Per each Fall or Spring semester per room

Double Rooms 1,150.00

Per each Fall or Spring semester per student

**Student Liability Insurance Fee** **18.13**

**Per academic year; fee subject to change without notice.**

**Testing Fees (Subject to change without notice)**

ASSET Test Fee 5.00

Compass – Ewrite 39.00

Graduate Record Exam (GRE) 115.00

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| Graduate Management Admissions Test (GMAT)   | 225.00       | 2305, 2306, 2309, 2310, 3201, 3202, 3205, 3206, 3209, 3210, 3213, 3214, 3217, 3218, 3221, 3222, 3225, 3226, 3229, 3230, 3233, 3234, 3237, 3238, 3241, 3242, 3245, 3246, 3249, 3250, 3253, 3254, 3257, 3258, 3261, 3262, 3265, 3266, 3269, 3270, 3281, 3282, 3401, 3402, 4201, 4202, 4205, 4206, 4209, 4210, 4212, 4213, 4214, 4217, 4218, 4221, 4222, 4225, 4226, 4229, 4230, 4233, 4234, 4237, 4238, 4241, 4242, 4245, 4246, 4249, 4250, 4254, 4257, 4258, 4261, 4262, 4265, 4266, 4270, 4281, 4282, 4401, 4402 |
| Quick THEA Fee   | 10.00        |  |
| New fee for students that take the Quick TASP in lieu of the regular.  |              |  |
| Test of English as a Foreign Language (TOEFL)  | 115.00       |  |
| Test Score Copy Fee  | 1.00         |  |
| Texas Success Initiative Fee   | 75.00        |  |
| <b>Thesis Binding Fee</b>  | <b>48.00</b> |  |
| An original and three copies of a Master's Thesis must be bound and presented to UTB/TSC. The exact cost depends on the length of the thesis.  |              |  |
| <b>Transcript Fee (official)</b>   | <b>5.00</b>  | Art [ARTS] 1376, 2316, 2317, 3321, 4337  |
| <b>Tuition Installment Incidental Charge</b>   | <b>7.50</b>  | Art [ARTS] 1370, 2326, 2327, 2346, 2347, 2377, 2378, 3371, 3326, 4391  |
| See Payment by Installment for more information.   |              |  |
| <b>Vehicle Registration/Operation Permit</b>   | <b>20.00</b> | Art [ARTS] 3314  |
| All students, who will operate a motor vehicle in the campus area, must register the vehicle with the Campus Police Office and obtain a parking permit. The fee is non-refundable after the first class day and is valid for the issued semester or summer session only. Fees will be assessed as follows:   |              |  |
| <b>Parking Classifications</b>   |              | Child Care and Development [CDEC] 1331, 1358, 1359, 1367, 1401, 1406, 1411, 2366, 2587   |
| Faculty, Staff, Students (annual fee)  | 60.00        | Communication [COMM] 2303, 2324, 2325, 2373  |
| Disabled Students Permit   | No charge*   | Computer Information Systems Lab Courses [ITSC, ITSE, ITSW, POFI]  |
| Afternoon Students (1:00-4:30 p.m. only)   | 6.00         | Criminal Justice [CRIJ] 4401, 2314   |
| Replacement Permit Fee   | 1.00         | Dance [DANC]   |
| Enforcement Fees   |              | Diesel Mechanics [DEMR] 1402, 1404, 1406, 1408, 1409   |
| General Parking Violations   | 10.00        | Diesel Mechanics [DEMR] 1101, 1407   |
| No Permit  | 25.00        | Diesel Mechanics [DEMR]  |
| Fire lane, Disabled, Grass Area, etc.  | 35.00        | 1403, 1405, 1413, 1419, 1423, 1521, 1506, 1505, 1510, 1516   |
| Immobilizer Charge   | 10.00        | Drama [DRAM] 1351  |
| Late Payment Charge (60 days)  | 25.00        | Drafting [TDRA]  |
| * No parking permit fees are charged for permanently disabled people or disabled veterans as defined by Articles 6675a-5e and 6675a-5e.1 of Vernon's Texas Civil Statutes.   |              |  |
| <hr/>  |              |  |
| <b>Laboratory Fees</b>   |              | Education - Curriculum and Instruction [EDCI] 4310, 4311, 4312, 4398   |
| Applied Music [MUAP]   | 45.00        | Education - Curriculum and Instruction [EDCI] 4309, 4315   |
| 1201, 1202, 1205, 1206, 1209, 1210, 1213, 1214, 1215, 1216, 1217, 1218, 1221, 1222, 1225, 1226, 1229, 1230, 1233, 1234, 1237, 1238, 1241, 1242, 1245, 1246, 1249, 1250, 1253, 1254, 1257, 1258, 1261, 1262, 1265, 1266, 1269, 1270, 1281, 1282, 1287, 1288, 1301, 1302, 1305, 1306, 1309, 1310, 1312, 1317, 1318, 1321, 1322, 1325, 1326, 1329, 1330, 1333, 1334, 1337, 1338, 1341, 1342, 1345, 1346, 1349, 1350, 1353, 1354, 1357, 1358, 1361, 1362, 1365, 1366, 1369, 1370, 1381, 1382, 1387, 1388, 2201, 2202, 2205, 2206, 2209, 2210, 2213, 2214, 2215, 2216, 2217, 2218, 2221, 2222, 2225, 2226, 2229, 2230, 2233, 2234, 2237, 2238, 2241, 2242, 2245, 2246, 2249, 2250, 2253, 2254, 2257, 2258, 2261, 2262, 2265, 2266, 2269, 2270, 2281, 2282, 2287, 2288, 2301, 2302, 2317, 2318, 2321, 2322, 2325, 2326, 2329, 2330, 2333, 2334, 2337, 2338, 2341, 2342, 2345, 2346, 2349, 2350, 2353, 2354, 2357, 2358, 2361, 2362, 2365, 2366, 2369, 2370, 2381, 2382, 2387, 2388 |              |  |
| Applied Music [MUAP]   | 70.00        | Education - Curriculum and Instruction [EDCI] 4611, 4641   |
| Education [EDSC] 4305, 4374  |              |  |
| Education [EDSC] 4375  |              |  |
| Electronics [TELC]   |              |  |
| Electronics [ELEC] 1302, 1421  |              |  |
| Emergency Medical Technology [EMSP] 1147, 1149, 1209, 1356, 1401, 2135, 2444, 2290, 2315, 1208, 2243, 2434   |              |  |
| Emergency Medical Technology [HPRS] 1204   |              |  |
| Hospitality Cooperative Education [THRM] 2401, 2405  |              |  |
| International Business [IBUS] 1301, 2331, 2339, 2341, 2345, 2366   |              |  |
| Kinesiology [KINE] All Activity courses  |              |  |
| Legal Assisting [LGLA]   |              |  |
| Marketing-Technical [MRKG] 1311  |              |  |
| Mathematics [MATH] 0100, 0120, 0320, 0321, 0322, 0420, 0421, 0422  |              |  |

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|--|-------|--|
| Medical Laboratory Technology [MLAB]   | 8.00  | who are Missing in Action or Prisoners of War (MIA/POWs); Concurrent         |
| Music [MUSI] 1188  | 8.00  | Enrollment Waiver; Early High School Graduation Scholarship; Exemption       |
| Music [MUSI] 3308, 3309  | 15.00 | for Dual-Enrolled Students; Exemption for Highest Ranking High School        |
| Music [MUSI] 1311, 1312, 2311, 2312, 4211  | 20.00 | Graduate; Exemption for Peace Officers Disabled in the Line of Duty;         |
| Nursing [TVNU] 1266  | 30.00 | Exemptions for Texas Veterans; Fire Fighter Exemption Program; Orphans of    |
| Radiologic Technology [RADR] 1411, 1213, 2305, 2309                                      | 8.00  | Texas Members of the U.S. Armed Forces or National Guard; Senior Citizen,    |
| Radiologic Technology [DMSO] 1441, 2441  | 8.00  | 55 or Older, Tuition Reduction Program; Senior Citizen, 65 or Older, Free    |
| Reading [READ] 0100, 0300, 0320, 0321, 0322  | 30.00 | Tuition for six Credit Hours; Senior Citizen, 65 or Older, Free Tuition      |
| Respiratory Therapy [HPRS] 1106, 1204  | 8.00  | for Auditing Classes; Students in Foster or other Residential Care; TANF     |
| Respiratory Therapy [RSPT]<br>1241, 1290, 1315, 1316, 2135, 2139, 2201, 2305, 2314, 2353 | 8.00  | Exemption Program; Texas National Guard Tuition Assistance Program.          |
| Special Education [SPED] 4313  | 12.50 | This information is provided in summary form. For more information,          |
| Sting Success Series [NCB] 1000, 2000  | 75.00 | contact the Financial Aid Office at Tandy Hall 206 and/or refer to the Texas |
| Technical Electronics [CETT] 1429  | 25.00 | Education Code,  54.201, et seq.   |
| Technical Electronics [IEIR] 1406  | 15.00 |  |
| Technical Electronics [IEIR] 1402, 2465  | 18.00 |  |
| Technical Electronics [IEIR] 1404  | 22.00 |  |
| Technical Electronics [CETT] 1445  | 24.00 |  |
| Technical Electronics [INTC] 1307  | 25.00 |  |
| Technical Electronics [EECT] 2439  | 28.00 |  |
| Technical Electronics [CETT] 1321, 1425, 1441, 2425                                      | 30.00 |  |
| Technical Electronics [RBTC] 1405  | 30.00 |  |

## Emergency Loans

### Timeline

|  |  |
|--|--|
| Pick up application                                    | January 4-5, 8:00 a.m. to 5:00 p.m.  |
| Sign Promissory Note and pick up Statement of Charges: | January 11, 8:00 a.m. to 5:00 p.m.<br>and January 12, 8:00 a.m. to 3:00 p.m. |
| Payment due  | February 18  |

Emergency loans cover all tuition and fees. To complete the emergency loan transaction, you must visit the Business Office, Tandy 108 to sign the Promissory Note section of the Emergency Loan Application and receive your Statement of Charges. **Failure to sign your Promissory Note and receive your Statement of Charges will result in your registration being canceled.**

## Tuition and Fee Exemptions

The Texas Legislature has provided a tuition and fee exemption, excluding general property deposit and student services fees, provided under  54.204 and  54.205 of the Texas Education Code.

To obtain the exemption, an approved application must be on file with the Financial Aid Office six weeks prior to registration. Tuition and fee exemptions are granted for the following categories of students: Blind/Deaf Student Exemption Program; Certified Educational Aide Exemption; Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens and Employees of Correctional Institutions; Children of U.S. Military

## Refund Policy

Note: Refund policies are state mandated and strictly enforced. TSC Lower, UTB Upper, University Plan and Graduate Courses.

### Complete Withdrawal or Disenrollment

Students who completely withdraw or disenroll from all courses shall have their tuition and fees (except non-refundable fees) refunded according to the following schedules (not to include weekends or holidays):

|   |               |     |
|---|---------------|-----|
| Prior to University class day, August 23 and prior dates 100% |               |     |
| 1 <sup>st</sup> five class days                               | January 18-24 | 80% |
| 2 <sup>nd</sup> five class days                               | January 25-31 | 70% |
| 3 <sup>rd</sup> five class days                               | February 1-7  | 50% |
| 4 <sup>th</sup> five class days                               | February 8-14 | 25% |
| After February 14th   |               | 0%  |

Note: Financial aid students may have to repay funds to Title IV Financial Aid programs. Students must contact the Office of Student Financial Assistance in at Tandy 206 prior to withdrawing from all courses.

### Dropping a Course/s

Students who reduce their semester credit hour loads by officially dropping a course(s) and remain enrolled at the institution will have tuition and fees refunded according to the following dates (excluding weekends or holidays):

|                         |      |
|-------------------------|------|
| January 18 - February 2 | 100% |
| After February 2        | 0%   |

Students who officially withdraw or drop mini courses or flex entry courses will have their tuition and specified mandatory fees refunded according to the start date and length of the course(s). Due to the variety of lengths of these courses offered at UTB/TSC, the Business Office must be consulted for the refund schedule. Note: National Writing Project refund policy will be configured when definite data exists. Contact the Office of Student Financial Assistance for the return of Title IV Funds policy for students who withdraw from all classes.

## Deposits

### General Property Deposit 10.00

All Upper Division, UTB Undergraduate and Graduate students must make a General Property Deposit to help offset the cost of property loss or damage. Applications for refunds will be processed at the Business Office. Money will remain on account until such time as the student graduates or officially withdraws from UTB/TSC. The General Property Deposit may not be paid in installments. Any deposit, which remains unclaimed four years from the date of last attendance, will be forfeited.

# TUITION AND FEE INFORMATION

## **Payment by Installment**

The Installment Payment Plan is only available during the Fall and Spring semesters. The Installment plan is only for tuition and fees.

### **Who qualifies and how does it work?**

To qualify a person must:

- Be a current student at UTB/TSC
- Be free of any outstanding financial balance with UTB/TSC
- Have no form of financial aid including any scholarship programs
- Be registered for a minimum of six credit hours or more
- Pay a non-refundable fee of \$22.50 for the installment plan (\$7.50 per installment)
- Fill-out and sign installment plan promissory note in order to complete process

### **How does it work?**

Once the student is qualified for the Installment Payment Plan, the student is required to pay for one-half (50 percent) of the tuition and fees and the non-refundable \$22.50. The remaining half will be equally divided in two payments due at later dates.

For example: Tuition and fees are \$800.00; installment initial payment will be 50 percent or \$400.00 plus the \$22.50 fee, for a total initial payment of \$422.50. The other half is divided equally \$200.00 and \$200.00, which are due at later dates. For the Spring 2005 semester, the second installment payment is due February 18, and the final payment is due March 18.

If a student selects the installment plan and then drops below the required six

credit hours, the balance of tuition and fees becomes due in full. If a student selects the installment plan, and adds additional classes during the add/drop period, the plan will not be adjusted to accommodate added courses.

### **Late Installment Payments**

For any late payments on installments, there is a five-day grace period after which a non-refundable late payment charge of \$5.00 will be assessed in addition to the installment payment amount due. If the second installment payment is not made until the final payment is due and it is after the five-day grace period then a non-refundable reinstatement charge of \$25.00 will be assessed in addition to the installment payment amount due. In this instance, a student would be charged a total of \$35.00 in addition to the installment payment amount.

### **Failure to Pay Installment Plan**

Students who fail to fully pay tuition and fees, including any late charges are subject to one or more of the following actions, at the University's option:

- Prevent from re-admission to the institution
- Withholding of grades, degrees and official transcripts
- All penalties and actions authorized by law

Notes: The Payment by Installment Plan is subject to change without notice or obligation in keeping with the policies and actions of The University of Texas System Board of Regents and in conforming with the laws of the State of Texas. The student is subject to pay tuition and fees, which are non-refundable upon complete withdrawal. The refund is based on tuition and fees – not on the amount paid by the student.

# TUITION AND FEE TABLES

## TSC Lower Division Tuition and Fee Information

### TSC Lower Division Tuition Rates

|                                 |   |
|---------------------------------|---|
| <b>Resident In District</b>     | <b>\$29.00 per semester credit hour, \$75.00 minimum</b>  |
| <b>Resident Out-of-District</b> | <b>\$48.00 per semester credit hour, \$120.00 minimum</b> |
| <b>Non-Resident Students</b>    | <b>306.00 per semester credit hour</b>                    |

### TSC Lower Division Tuition and Fee Tables

| <b>Resident In-District</b>                          | <b>Resident Out-of-District</b>                      | <b>Non-Resident (Foreign or Out-of-State)</b>          |
|--|--|--|
| Semester Tuition ..... Required ..... Total          | Semester Tuition ..... Required ..... Total          | Semester Tuition ..... Required ..... Total            |
| Credit hrs \$29.00/hr ..... Fees* .....              | Credit hrs \$48.00/hr ..... Fees* .....              | Credit hrs \$306/hr ..... Fees* .....                  |
| ..... min \$75.00 .....                              | ..... min \$120 .....                                | .....  |
| 1.....\$ 75.00 ..... \$ 166.56 ..... \$ 241.56       | 1.....\$ 120.00 ..... \$ 166.56 ..... \$ 286.56      | 1.....\$ 306.00 ..... \$ 166.56 ..... \$ 472.56        |
| 2.....\$ 75.00 ..... \$ 226.56 ..... \$ 301.56       | 2.....\$ 120.00 ..... \$ 226.56 ..... \$ 346.56      | 2.....\$ 612.00 ..... \$ 226.56 ..... \$ 838.56        |
| 3.....\$ 87.00 ..... \$ 286.56 ..... \$ 373.56       | 3.....\$ 144.00 ..... \$ 286.56 ..... \$ 430.56      | 3.....\$ 918.00 ..... \$ 286.56 ..... \$ 1,204.56      |
| 4.....\$ 116.00 ..... \$ 346.56 ..... \$ 462.56      | 4.....\$ 192.00 ..... \$ 346.56 ..... \$ 538.56      | 4.....\$ 1,224.00 ..... \$ 346.56 ..... \$ 1,570.56    |
| 5.....\$ 145.00 ..... \$ 406.56 ..... \$ 551.56      | 5.....\$ 240.00 ..... \$ 406.56 ..... \$ 646.56      | 5.....\$ 1,530.00 ..... \$ 406.56 ..... \$ 1,936.56    |
| 6.....\$ 174.00 ..... \$ 466.56 ..... \$ 640.56      | 6.....\$ 288.00 ..... \$ 466.56 ..... \$ 754.56      | 6.....\$ 1,836.00 ..... \$ 466.56 ..... \$ 2,302.56    |
| 7.....\$ 203.00 ..... \$ 526.56 ..... \$ 729.56      | 7.....\$ 336.00 ..... \$ 526.56 ..... \$ 862.56      | 7.....\$ 2,142.00 ..... \$ 526.56 ..... \$ 2,668.56    |
| 8.....\$ 232.00 ..... \$ 586.56 ..... \$ 818.56      | 8.....\$ 384.00 ..... \$ 586.56 ..... \$ 970.56      | 8.....\$ 2,448.00 ..... \$ 586.56 ..... \$ 3,034.56    |
| 9.....\$ 261.00 ..... \$ 646.56 ..... \$ 907.56      | 9.....\$ 432.00 ..... \$ 646.56 ..... \$ 1,078.56    | 9.....\$ 2,754.00 ..... \$ 646.56 ..... \$ 3,400.56    |
| 10.....\$ 290.00 ..... \$ 706.56 ..... \$ 996.56     | 10.....\$ 480.00 ..... \$ 706.56 ..... \$ 1,186.56   | 10.....\$ 3,060.00 ..... \$ 706.56 ..... \$ 3,766.56   |
| 11.....\$ 319.00 ..... \$ 766.56 ..... \$ 1,085.56   | 11.....\$ 528.00 ..... \$ 766.56 ..... \$ 1,294.56   | 11.....\$ 3,366.00 ..... \$ 766.56 ..... \$ 4,132.56   |
| 12.....\$ 348.00 ..... \$ 826.56 ..... \$ 1,174.56   | 12.....\$ 576.00 ..... \$ 826.56 ..... \$ 1,402.56   | 12.....\$ 3,672.00 ..... \$ 826.56 ..... \$ 4,498.56   |
| 13.....\$ 377.00 ..... \$ 886.56 ..... \$ 1,263.56   | 13.....\$ 624.00 ..... \$ 886.56 ..... \$ 1,510.56   | 13.....\$ 3,978.00 ..... \$ 886.56 ..... \$ 4,864.56   |
| 14.....\$ 406.00 ..... \$ 946.56 ..... \$ 1,352.56   | 14.....\$ 672.00 ..... \$ 946.56 ..... \$ 1,618.56   | 14.....\$ 4,284.00 ..... \$ 946.56 ..... \$ 5,230.56   |
| 15.....\$ 435.00 ..... \$ 1,006.56 ..... \$ 1,441.56 | 15.....\$ 720.00 ..... \$ 1,006.56 ..... \$ 1,726.56 | 15.....\$ 4,590.00 ..... \$ 1,006.56 ..... \$ 5,596.56 |
| 16.....\$ 464.00 ..... \$ 1,056.56 ..... \$ 1,520.56 | 16.....\$ 768.00 ..... \$ 1,056.56 ..... \$ 1,824.56 | 16.....\$ 4,896.00 ..... \$ 1,056.56 ..... \$ 5,952.56 |
| 17.....\$ 493.00 ..... \$ 1,106.56 ..... \$ 1,599.56 | 17.....\$ 816.00 ..... \$ 1,106.56 ..... \$ 1,922.56 | 17.....\$ 5,202.00 ..... \$ 1,106.56 ..... \$ 6,308.56 |
| 18.....\$ 522.00 ..... \$ 1,156.56 ..... \$ 1,678.56 | 18.....\$ 864.00 ..... \$ 1,156.56 ..... \$ 2,020.56 | 18.....\$ 5,508.00 ..... \$ 1,156.56 ..... \$ 6,664.56 |

For each Fall and Spring Session, a student may enroll for no more than 18 semester credit hours. Enrollment in more than 18 semester credit hours in a Fall or Spring Session requires authorization by the appropriate Dean.

\*All students are required to pay the following fees for each semester, regardless of length: Building Use Fee (\$38.00/hr), Student Service Fee (\$10.00/hr, \$150.00 maximum), Computer Fee (\$10.00/hr), Student Union Fee (\$41.56), Automated Fee (\$30.00), Records Fee (\$10.00), Advising Fee (\$25.00), Library Fee and (\$2.00/hr).

## UTB Upper Division Tuition and Fee Information

### UTB Undergraduate Tuition Rates

|  |  |
|--|--|
| <b>Resident (In District or Out of District)</b> | <b>\$86.00 per semester credit hour</b>  |
| <b>Non-Resident (Foreign or Out of State)</b>    | <b>\$344.00 per semester credit hour</b> |

### UTB Undergraduate Tuition and Fee Tables

| <b>Resident (In-District or Out-of-District)</b> | <b>Non-Resident (Foreign or Out-of-State)</b>       |
|--|---|
| Semester Tuition ..... Required ..... Total      | Semester Tuition ..... Required                     |
| Credit hrs 86.00 ..... Fees* .... Credit hrs     | 344.00 ..... Fees*                                  |
| ..... per sch ..... per sch ..... Total          | .....   |
| 1.....\$ 86.00 ..... \$ 128.56 ..... 214.56      | 1.....\$ 344.00 ..... \$ 128.56 ..... \$ 472.56     |
| 2.....\$ 172.00 ..... \$ 150.56 ..... 322.56     | 2.....\$ 688.00 ..... \$ 150.56 ..... \$ 838.56     |
| 3.....\$ 258.00 ..... \$ 172.56 ..... 430.56     | 3.....\$ 1,032.00 ..... \$ 172.56 ..... \$ 1,204.56 |
| 4.....\$ 344.00 ..... \$ 194.56 ..... 538.56     | 4.....\$ 1,376.00 ..... \$ 194.56 ..... \$ 1,570.56 |
| 5.....\$ 430.00 ..... \$ 216.56 ..... 646.56     | 5.....\$ 1,720.00 ..... \$ 216.56 ..... \$ 1,936.56 |

# TUITION AND FEE TABLES

|  |   |
|--|---|
| 6.....\$ 516.00 ..... \$ 238.56..... 754.56    | 6.....\$2,064.00 ..... \$ 238.56.....\$ 2,302.56  |
| 7.....\$ 602.00 ..... \$ 260.56..... 862.56    | 7.....\$2,408.00 ..... \$ 260.56.....\$ 2,668.56  |
| 8.....\$ 688.00 ..... \$ 282.56..... 970.56    | 8.....\$2,752.00 ..... \$ 282.56.....\$ 3,034.56  |
| 9.....\$ 774.00 ..... \$ 304.56..... 1078.56   | 9.....\$3,096.00 ..... \$ 304.56.....\$ 3,400.56  |
| 10.....\$ 860.00 ..... \$ 326.56..... 1186.56  | 10.....\$3,440.00 ..... \$ 326.56.....\$ 3,766.56 |
| 11.....\$ 946.00 ..... \$ 348.56..... 1294.56  | 11.....\$3,784.00 ..... \$ 348.56.....\$ 4,132.56 |
| 12.....\$1,032.00 ..... \$ 370.56..... 1402.56 | 12.....\$4,128.00 ..... \$ 370.56.....\$ 4,498.56 |
| 13.....\$1,118.00 ..... \$ 392.56..... 1510.56 | 13.....\$4,472.00 ..... \$ 392.56.....\$ 4,864.56 |
| 14.....\$1,204.00 ..... \$ 414.56..... 1618.56 | 14.....\$4,816.00 ..... \$ 414.56.....\$ 5,230.56 |
| 15.....\$1,290.00 ..... \$ 436.56..... 1726.56 | 15.....\$5,160.00 ..... \$ 436.56.....\$ 5,596.56 |
| 16.....\$1,376.00 ..... \$ 448.56..... 1824.56 | 16.....\$5,504.00 ..... \$ 448.56.....\$ 5,952.56 |
| 17.....\$1,462.00 ..... \$ 460.56..... 1922.56 | 17.....\$5,848.00 ..... \$ 460.56.....\$ 6,308.56 |
| 18.....\$1,548.00 ..... \$ 472.56..... 2020.56 | 18.....\$6,192.00 ..... \$ 472.56.....\$ 6,664.56 |

For each Fall and Spring Session, a student may enroll for no more than 18 semester credit hours. Enrollment in more than 18 semester credit hours in a Fall or Spring Session requires authorization by the appropriate Dean.

\*All students are required to pay the following fees for each semester, regardless of length: Student Service Fee (\$10.00/hr, \$150.00 maximum), Computer Fee (\$10.00/hr), Student Union Fee (\$41.56), Automated Fee (\$30.00), and Records Fee (\$10.00), Advising Fee (\$25.00), Library Fee (\$2.00/hr)

\*\*Tuition rate includes Designated Tuition of \$38.00/semester credit hour.

\*\*Tuition rate is in accordance with section 54.0512 of the Texas Education Code.

## Graduate Tuition and Fee Information

### Graduate Tuition Rates

|                               |   |
|-------------------------------|---|
| <b>Resident Students</b>      | <b>\$ 100.00 per semester credit hour</b> |
| <b>Non-Resident Students</b>  | <b>\$ 358.00 per semester credit hour</b> |
| <b>Out of State Web-based</b> | <b>\$ 296.00 per semester credit hour</b> |

### Graduate Tuition and Fee Tables

| <b>Resident (In-District or Out-of-District)</b> | <b>Non-Resident (Foreign or Out-of-State)</b> |
|--|---|
| Semester Tuition ..... Required ..... Total      | Semester Tuition ..... Required ..... Total   |
| Credit hrs 100.00 ..... Fees* .....              | Credit hrs 358.00 ..... Fees*                 |
| ..... per sch .....                              | ..... per sch                                 |
| 1.....\$ 100.00 ..... \$ 128.56..... 228.56      | 1.....\$ 358.00 ..... \$ 128.56..... 486.56   |
| 2.....\$ 200.00 ..... \$ 150.56..... 350.56      | 2.....\$ 716.00 ..... \$ 150.56..... 866.56   |
| 3.....\$ 300.00 ..... \$ 172.56..... 472.56      | 3.....\$1,074.00 ..... \$ 172.56..... 1246.56 |
| 4.....\$ 400.00 ..... \$ 194.56..... 594.56      | 4.....\$1,432.00 ..... \$ 194.56..... 1626.56 |
| 5.....\$ 500.00 ..... \$ 216.56..... 716.56      | 5.....\$1,790.00 ..... \$ 216.56..... 2006.56 |
| 6.....\$ 600.00 ..... \$ 238.56..... 838.56      | 6.....\$2,148.00 ..... \$ 238.56..... 2386.56 |
| 7.....\$ 700.00 ..... \$ 260.56..... 960.56      | 7.....\$2,506.00 ..... \$ 260.56..... 2766.56 |
| 8.....\$ 800.00 ..... \$ 282.56..... 1082.56     | 8.....\$2,864.00 ..... \$ 282.56..... 3146.56 |
| 9.....\$ 900.00 ..... \$ 304.56..... 1204.56     | 9.....\$3,222.00 ..... \$ 304.56..... 3526.56 |

For each Fall and Spring Session, a student may enroll for no more than nine semester credit hours. Enrollment in more than nine semester credit hours in a Fall or Spring Session requires authorization by the appropriate Dean.

\*All students are required to pay the following fees for each semester, regardless of length: Student Service Fee (\$10.00/hr, \$150.00 maximum), Computer Fee (\$10.00/hr), Student Union Fee (\$41.56), Automated Fee (\$30.00), and Records Fee (\$10.00), Advising Fee (\$25.00), Library Fee (\$2.00/hr)

\*\*Tuition rate includes Designated Tuition of \$38.00/semester credit hour.

\*\*Tuition rate is in accordance with section 54.0512 of the Texas Education Code.