

of the Fall and Spring semesters. Students failing either the quantitative or qualitative standard measures are subject to the financial aid suspension cycle.

Financial Aid Standards

Quantitative Measure

The quantitative measure to receive student aid consideration evaluates the ratio of cumulative hours attempted vs. earned. Attempted hours are those credits for which a student is registered for on the official record date of each semester or session. Earned hours are those credits for which a student receives a passing grade (according to Grade Standards published in the Undergraduate/Graduate Catalog).

Grades of A, B, C, D, F, W, WC, WF, WP, WM, G, I, P, CR, NR, S, U, DF, WP, and DR will be considered for the quantitative measure. Included in this quantitative measure is the provision regarding **maximum allowable hours**. All periods of enrollment must be considered, even those for which the student did not receive financial aid as well as hours transferred in from another school. If undergraduate cumulative hours earned exceed 185 credits, or if cumulative undergraduate hours attempted exceed 231 credits, a student may no longer receive any form of financial aid for undergraduate studies. If cumulative graduate hours earned exceed 54 credits, a student may no longer receive any form of financial aid for graduate studies.

Cumulative Hours Attempted Must Successfully Complete

Undergraduate Students	70% of credit hours attempted
Graduate Students	90% of credit hours attempted

Qualitative Measure

The qualitative measure to receive student aid consideration is the policy defined by the Registrar for determining scholastic standing (GPA) and is published as Standards of Work in the Undergraduate/Graduate Catalog.

Cumulative Hours Attempted	Min. Cumulative GPA	Min. Last Term GPA
1-30 undergraduate credit hours	1.60	2.00
31-59 undergraduate credit hours	1.75	2.00
60 or more undergraduate credit hours	2.00	2.00
Graduate credit hours	3.00	

Financial Aid Suspension Cycle

Financial Aid Warning / Probation

If at the end of the initial evaluation the student is not meeting financial aid satisfactory progress standards, the student will enter into a Warning status. If at the end of the second evaluation the student has not regained financial aid satisfactory progress, the student will proceed into a Probation status. During the warning and probation period(s), the student has the opportunity to continue to receive financial aid while attempting to regain financial aid satisfactory progress standards. The student may be referred to academic advisors for further guidance and evaluation.

Financial Aid Suspension

If at the end of the third evaluation period, the student has not regained satisfactory academic progress, the student will be placed on financial aid Suspension and will be ineligible for financial aid until both the quantitative and qualitative standards are satisfied. Financial aid will be

suspended until the student successfully regains quantitative (70% or 90%) and qualitative (GPA) standards. Additionally, the student may not exceed the maximum allowable hours. The student is responsible for paying tuition and fees (and will not be reimbursed) during the period(s) of financial aid suspension.

Financial Aid Suspension Appeals

To appeal suspension from financial aid, students must submit to the Financial Aid Office, a written appeal (with supporting documentation) detailing unusual or mitigating circumstances that prevented the student from meeting financial aid satisfactory progress standards. Mitigating circumstances may include: death of a close family member, personal injury or illness or other extraordinary circumstances. A decision will be rendered by the Financial Aid Office within two weeks and the decision is final.

How Your Enrollment Status Affects Your Student Financial Aid

The Financial Assistance Office recalculates financial aid eligibility for students changing enrollment status on or before the official census date (12th class day for Fall/Spring semesters, 4th class day for Summer terms). Recalculations are processed for schedule changes initiated by the student (in the form of adds/drops) or by the university (in the form of cancelled courses and/or other administrative changes).

If you add and drop or withdraw from courses (after financial aid is disbursed) and this results in a decrease in total credit hours enrolled, you may **owe financial aid funds** back to the program or you may owe other charges to the institution. ***Check with an advisor in the Financial Assistance Office before making schedule changes!***

Some awards, including Pell grants, are adjusted based on the number of hours enrolled at the end of the official census period. Other awards, including Federal student loans, may no longer be disbursed after a student drops below half-time status within the loan period. Students should also be aware that changes to enrollment status for a specific semester may also impact program participation and/or eligibility for future semesters.

If the financial aid eligibility is increased and a credit remains after the revised tuition and fees are determined, the available balance will be promptly mailed to the student by the Business Office. If the financial aid package is reduced and an account balance remains after the Business Office recalculates tuition and fees, the student is responsible for promptly paying this amount in full. (Review the refund policy and the tuition and fees information published in this booklet).

In general, students dropping below half-time status, on or before the official census date, are ineligible for most forms of financial aid, and similar to students completely withdrawing from UTB/TSC, may be required to repay awards and/or tuition balances, as per the Title IV Returns policy.

Note: Students reducing enrollment status after the official census date should refer to the Federal Financial Aid Satisfactory Academic Progress Standards and students completely withdrawing from the institution, before or after the official census date, should also refer to the Procedures for Return of Title IV Funds.

College of Liberal Arts

Ms. Ethel K. Cantú, Interim Dean
Cardenas Hall South 246 • 882-8253

Certificates and Degrees Granted

Master of Arts

English, Spanish

Master of Arts in Interdisciplinary Studies

(combination of the following)

English, Fine Arts, Government, History, Sociology, Spanish

Master of Public Policy and Management

Post-Baccalaureate Certificate

Diplomate in Hispanic Language and Culture

Bachelor of Arts

Art, Communication, English, Government, History, Music, Psychology, Sociology, Spanish

Bachelor of Science in Criminal Justice

Correctional Administration, Police Administration

Associate in Arts

Social Work

Associate in Fine Arts

Art, Music

Associate in Arts in Spanish Translation

Associate in Applied Science

Criminal Justice

Certificate in Jazz Studies

Certificate in Mariachi Studies

Undergraduate Departmental Courses

Behavioral Sciences Department

Dr. Virginia V. Wood, Chair • MRCS 293 • 882-8225

ANTH	Anthropology
PSYC	Psychology
SOCI	Sociology
SOCW	Social Work
GEND	Gender Studies

Criminal Justice Department

Dr. Susan Ritter, Chair • MRCHS 319 • 882-8993

CRIJ, CJSA.....	Criminal Justice
-----------------	------------------

English & Communication Department

William Harris, Chair • MRCS 204 • 882-8239

COMM	Communications
DRAM	Drama
ENGL	English
SPCH	Speech

Fine Arts Department

Dr. Sue Zanne Urbis, Chair • Eidman Hall 107A • 882-8247

ARTS	Art
MUAP	Applied Music
MUSI.....	Music

Modern Languages Department

Cipriano Cardenas, Chair • MRCS 288 • 882-8246

ARAB.....	Arabic
CHIN	Chinese
FREN	French
GERM	German
INTG.....	Interpreting
ITAL	Italian
SPAN.....	Spanish
TRSP	Translation Studies

Government Department

Dr. Charles Chapman, Chair • MRCS 276 • 882-8890

GOVT	Government
INDS.....	Interdisciplinary Studies
PHIL.....	Philosophy
PPAM	Public Policy and Management

History Department

Dr. William Adams, Chair • MRCS 306 • 882-8260

HIST	History
------------	---------